

24<sup>th</sup> August 2017

Dear Parent / Carer,

In line with the Constitution of the Meethill School Council, you are invited to attend the AGM of the Council on Monday 4<sup>th</sup> September at 6:30 pm. Everyone is welcome to attend this meeting regardless of whether you wish to serve on the Council or not.

As this is the first meeting of the new group, the agenda will comprise of:

1. confirming the membership of the Council for the session
2. an initial discussion around a suitable constitution for the new 'PTA' which will carry out the fund-raising activities undertaken by the existing parent group

Outlined below are the arrangements for the appointment of Council members and on this basis, you are invited to indicate below if you wish to volunteer to take part. Please complete the attached slip and return it to school by Wednesday 30<sup>th</sup> August.

I anticipate the Council playing an increasingly important role in the life of the school and would expect the group to meet around every 8-10 weeks across the year.

Your involvement with the group will be very welcome and I will be happy to discuss any further details with you in advance should you so wish.

**2. Membership- Meethill School Council**

- 2.1 *The membership will be a minimum of 10 parents / guardians of children attending the School, 4 of whom will have a child / children in the Early Stages, 4 of whom will have a child / children in the Upper Stages and two of whom will have children in the Nursery.*
- 2.2 *The maximum number of parents / guardians on the Council will not exceed 15 and, not withstanding 2.1, will be drawn from as many families as possible.*

Yours sincerely



John Black  
Head Teacher (Acting)

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**Parent Council Membership August 2017**

I wish to volunteer to serve on the Meethill Parent Council for session 2017-18.

Name (Please Print).....

Signature.....

Date.....

Return to School by Wednesday 30<sup>th</sup> August.